

TENDER NOTICE and INVITATION TO TENDER

NAME AND ADDRESS DETAILS OF PROCURING DEPARTMENT AND ITS AGENT PREPARING THE DOCUMENTS

PROCURING ENTITY	AGENT
BOTSWANA UNIVERSITY OF AGRICULTURE AND NATURAL RESOURCES	MANAGER PROCUREMENT & SUPPLY PRIVATE BAG 0027 GABORONE TEL: 3650294 FAX: 3928753

NO.	TENDER NO.	DESCRIPTION	PPRA CODE (S)	FLOATATION START DATE	COMPULSORY SITE VISIT DATE	CLOSING DATE	EVALUATION METHOD	SUBMISSION METHOD	CLOSING DATE FOR QUERIES	TENDER FEE
1	TENDER BUAN 7/2024	SUPPLY, DELIVERY, INSTALLATION, AND COMMISSIONING OF AIR CONDITIONERS AT BOTSWANA UNIVERSITY OF AGRICULTURE AND NATURAL RESOURCES (BUAN) – BLOCK 108B, MAIN CAMPUS, GABORONE	Code 08; Mechanical Engineering Works Sub Code 01: Air Conditioning / Refrigeration Systems Grade OC	11th September 2024	17th September 2024 at 1000hrs Block 108C	24th September 2024	Least Cost Selection Method	Single Envelope	19/09/2024	BWP 200.00
2	TENDER BUAN 10/2024	Supply and delivery of Laptop Computers to Botswana University of Agriculture and Natural Resources (BUAN)	Code: 203 – Electrical, Electronic, Mechanical ICT Supplies Sub Code: 01 – Electrical and Electronic Equipment, Spares and Accessories (includes ICT, photographic equipment and others	11th September 2024	N/A	26/09/2024	Least Cost Selection Method	Single Envelope	20/09/2024	BWP 200.00
3	TENDER BUAN 11/2024	Supply and delivery of Cisco Switches to Botswana University of Agriculture and Natural Resources (BUAN)	Code: 203 – Electrical, Electronic, Mechanical ICT Supplies Sub Code: 01 – Electrical and Electronic Equipment, Spares and Accessories (includes ICT, photographic equipment and others	11th September 2024	N/A	27/09/2024	Least Cost Selection Method	Single Envelope	20/09/2024	BWP 200.00

- Tender offers are invited from 100% Citizen Owned Companies
- Method of Procurement: Open Domestic Bidding.
- Procuring entity is Botswana University of Agriculture and Natural Resources (BUAN)
- Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement and Regulatory Authority (PPRA) in the relevant codes.
- Tender Validity: 120 days
- The proof of payment must be sent to purchasing@buan.ac.bw with a request for soft copy only.

Documents may be collected during working hours between 08:30 and 12:30 and 13:45 and 15:30 hours on weekdays with effect from 11th September 2024 at a Non-Refundable Fee BWP200.00.

100% Youth owned companies will purchase the document at half price.

Payments may also be made to BUAN account (banking details below). The proof of payment must be presented upon collection of documents be sent to purchasing@buan.ac.bw with a request for soft copy only and NO PHYSICAL COLLECTIONS.

BUAN Banking Details:
Beneficiary Name: Botswana University of Agriculture and Natural Resources (BUAN)
Account No: 0100150424100
Bank: Standard Chartered Bank
Branch: Mall Branch
Branch Code: 662167
Swift Code: SCHBBWGXXXX

Reference: TENDER NUMBER AND COMPANY NAME
The tender is reserved for 100% Citizen Owned Companies.

7. A compulsory site visit will be held on the dates and time mentioned above so that bidders may familiarise themselves with the site. A bidder who fails to attend the compulsory site visit shall be disqualified from further participation in the tender process.

8. Queries relating to the issue of these documents may be addressed to Manager Procurement & Supply at Tel: 3650177/384/699 Fax: 3928753 E. Mail: purchasing@buan.ac.bw.

Notwithstanding anything in the foregoing, the University is not bound to accept the lowest or any tender offer, nor incur expenses in the preparation thereof.